



Writing Center

Summer Semester 2024

Funded by



**City of
Vienna**

Economic Affairs,
Labour and Statistics



About us



Dear students,

The focus of the Writing Center is to support you in writing your Bachelor's or Master's theses. We offer workshops and advice – in German as well as in English – to rouse interest in writing and improve your ability to write solid and professional academic texts.

In our **Academic Writing Workshops**, you will receive useful tips and do practical exercises, so that what you learn can be put into practice right away. The workshops are held by Writing Center staff and external writing professionals.

In addition to the workshops, we offer needs-based **Individual Consultations** for your current writing projects. Just send us an email (schreibzentrum@fh-wien.ac.at) to book a session.

All services offered by the Writing Center are free of charge for all students of FHWien der WKW.

We are looking forward to seeing you at our workshops or for an individual writing consultation.

YOUR WRITING CENTER TEAM

Registration for the Workshops

Please register for the workshops on Moodle:

→ [Writing Center Registration for the workshops](#)



Summarising and paraphrasing techniques

Friday, February 23, 2024 | 4:30–7:00 pm | B317

Instructor: Maria Lord, MA BA

Writing any academic text entails interacting closely and critically with the existing secondary literature in the field. In order to import this into our own texts we can either quote, summarise or paraphrase. While quotations should be kept to a minimum, the key academic skills of summarising and paraphrasing are used extensively. Through worked examples and practical exercises, this workshop will look at when and how we go about doing these, including the use of note making, the Cornell summarising method and the linguistic techniques used to change the language sufficiently to avoid plagiarism.

How to develop a research question

Friday, April 5, 2024 | 4:00–6:30 pm | B309

Instructor: Marcela Hubert, BA

Narrowing down your topic and research question specifies the scope and focus of your BA/MA thesis. This depends on existing research in the field and your own data/material. The aim of this workshop is to use your own current or past topics and discuss how to develop and phrase your research question, objectives, and aim of your thesis. You will also get some general advice for next steps and outlining your thesis. Get the most out of this workshop by preparing in advance: get an overview of the literature in the field of research, think about your research interest and your access to data or material.

Registration requirement: Full attendance during the entire duration of the workshop.

Writing Consultations



A writing consultation is a confidential conversation that focuses on your own work and any questions or challenges around it.

Possible topics of writing consultations include:

- Writing difficulties and writer's block
- Finding, narrowing down, and researching topics
- Structure, outline and argumentation
- Excerpting and paraphrasing scientific sources
- Scientific/academic language
- Text revision
- Citation
- Grammar and spelling

Writing consultations are available on request at any time – in German as well as in English.

In order to arrange a meeting, please register in advance by e-mail, including a brief description of your request.

Please register at schreibzentrum@fh-wien.ac.at.

Online Resources

The [Online Writing Lab \(OWL\)](#) provides self-study materials and resources on the writing process that can be used regardless of time or location.

The following resources are available in the OWL:

- Learning videos
- Self-study courses
- Handouts and worksheets
- Podcasts
- Materials for students & teachers at FHWien der WKW:
Moodle course »[Academic Writing Guide](#)«

The OWL is part of the project »Writing Lab@FHWien der WKW«, funded by the City of Vienna, and will be continuously expanded in the project period 2023-2025.

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Writing Center

at FHWien der WKW



Contact:

schreibzentrum@fh-wien.ac.at

Website:

[www.fh-wien.ac.at/en/study/campus-life/
teaching-and-learning-center/writing-center/](http://www.fh-wien.ac.at/en/study/campus-life/teaching-and-learning-center/writing-center/)