



Address FHWien der WKW University of Applied Sciences
Währinger Gürtel 97
1180 Vienna, Austria
www.fh-wien.ac.at

Erasmus+ Code A WIEN21

PIC Code 890988942

**Teams and
Responsibilities**

IStA – International Student Affairs

- Administration of student exchange
- All matters relating to student mobility

e-mail: ista@fh-wien.ac.at

CIEM – Center for International Education and Mobility

- Erasmus+ projects
- Internationalization strategy
- International Management courses
- Partnership agreements
- Staff mobility
- Quality assurance measures

e-mail: ciem@fh-wien.ac.at

Nomination and Application Deadlines

Winter semester

- ▶ Nomination deadline for partners: 15 April
- ▶ Application deadline for students: 01 May

Summer semester

- ▶ Nomination deadline for partners: 15 September
- ▶ Application deadline for students: 01 October



NEW!

Nomination and Application Process

- ▶ Students must be nominated by a coordinator of their home university.
- ▶ Partner universities will receive the nomination link leading to the nomination form via e-mail.
- ▶ After the coordinator has filled out the nomination form, the university will get a confirmation of the nomination via e-mail.
- ▶ Nominated students will receive an email with a link to their application form, which they will have to complete until the application deadline.
- ▶ No documents need to be sent in hardcopy.

Website for Incoming Students

<https://www.fh-wien.ac.at/en/study/international/incoming-students/>

Visa and International Travel

The Austrian Federal Ministry for European and International Affairs issued guidelines regarding **visa and international travel**. Follow and check the latest updates on this [website](#).

Course Offer

Incoming students can choose a semester package (International Semester Program) or compose their own study program. Students may select courses from different programs. In order to avoid schedule overlaps, we highly recommend choosing one of the International Semester Programs. The Course Guide for each semester is available on our [website](#). There is one Course Guide with all courses offered in English and one Course Guide with all courses offered in German. It is possible to mix courses from both Course Guides.

German Language Courses

German language courses (4 ECTS credits) for beginners and advanced learners are available every semester and they are free of charge for international students.

Housing

Accommodation has to be organised by the students themselves. You can either book a room in one of the students' residences or check the private market for available rooms.

Academic Calendar

Winter semester 2023/2024

Virtual Orientation Week: August 28 – September 1, 2023 (mandatory!)

Semester starts: September 4, 2023

Semester ends: January 28, 2024

Summer semester 2024

Virtual Orientation Week: February 5 – February 9, 2024 (mandatory!)

Semester begins: February 16, 2024

Semester ends: July 1, 2024

Public Holidays

Austria's National Holiday: October 26, 2023

All Saints' Day: November 1, 2023

Immaculate Conception: December 8, 2023

Christmas Break: December 24, 2023 – January 7, 2024

Easter Break: March 25 – April 1, 2024

Labour Day: May 1, 2024

Ascension Day: May 9, 2024

Whit Monday: May 20, 2024

Corpus Christi: May 30, 2024

Estimated Expenses

Per semester – 5 months:

- ▶ Accommodation: ~ €2,500
- ▶ Food: ~ €900
- ▶ Public Transport: ~ €75 for students' semester pass
- ▶ Student union membership: ~ €25.00
- ▶ Miscellaneous expenses: ~ €800 (depending on the student's lifestyle)

Mandatory Residence Registration with Municipal Department 62 (MA 62)

According to Austrian law, you have to register with the authorities. [Here](#) you can find which documents you need and further information that you should consider. The registration of residence is mandatory for all incoming students. The official registration form (*Meldezettel*) is available only in German. An English version that will help you fill in the form will be provided during the Orientation Week.

Residence Registration with Municipal Department 35 (MA 35)

Students with **EU/EEA or Swiss nationality** who are staying in Austria for more than 3 months have to apply for a confirmation of registration (*Anmeldebescheinigung*) within four months of arrival. Further information about the required documents and fees can be found [here](#).

Erasmus Student Network

The ESN in Vienna runs a buddy system and offers a wide range of activities throughout the semester. Details to be published in the first weeks of the semester.
esn@fh-wien.ac.at

Things to do in Vienna

Explore and enjoy the city! Here are some recommendations for what you can do in Vienna: <https://www.wien.info/en>

Virtual Orientation Week (mandatory for all Incoming students!)

To get an impression, how the Virtual Orientation Week for Incomings is structured – here you can see last semester’s program. Please note that the compulsory presentations and personal appointments are held online. The ESN Workshop takes place online, all the other ESN activities will be personal get-togethers.

Virtual Orientation Week – February 6th - 10th, 2023

	Mon, Feb. 6	Tue, Feb. 7	Wed, Feb. 8	Thu, Feb. 9	Fri, Feb. 10	Sat, Feb. 11
9:00 AM	Link to Zoom-Meeting for all presentations					ESN: Get together @ Wombat's Hostel (time TBA)
10:00 AM	10:00-10:30 Hello & Welcome 10:30-11:00 Living in Vienna	10:00-11:00 IT Services	8:00-13:00 Personal Appointments	8:00-13:00 Personal Appointments	8:00-13:00 Personal Appointments	
11:00 AM	11:15-11:45 Study at FHWien	11:00-12:00 ESN: Culture Shock Workshop				
12:00 PM	12:00-12:30 ESN Presentation					
1:00 PM	12:30-17:30 Personal Appointments	12:30-17:30 Personal Appointments	13:00-15:35 Austrian Culture & More Miša Krenčeyová (Group A+B) Claudia Unger (Group C+D)	13:00-15:35 Austrian Culture & More Miša Krenčeyová (Group B) Claudia Unger (Group D)	13:00-15:35 Austrian Culture & More Miša Krenčeyová (Group B) Claudia Unger (Group D)	
2:00 PM						
3:00 PM						
4:00 PM						
5:00 PM			15:45-18:15 Austrian Culture & More Miša Krenčeyová (Group A) Claudia Unger (Group C)	15:45-18:15 Austrian Culture & More Miša Krenčeyová (Group A) Claudia Unger (Group C)	15:45-18:15 Austrian Culture & More Miša Krenčeyová (Group A+B) Claudia Unger (Group C+D)	
	ESN: City Walk (time TBA)	ESN: Game evening @ Travel Shack (time TBA)	ESN: Museum "Haus der Geschichte" (time TBA)		ESN: International Dinner @ St. Gertrud Church (time TBA)	

Colour Key:

Blue - Compulsory

Light Blue - Optional

Green - Personal Appointment (check date and time)

Orange - Austrian Culture & More (check group)