

CHECKLIST APPLICATION DOCUMENTS MASTER'S DEGREE PROGRAM

You need to provide the following documents in order to apply using the online application tool.
Please have these ready in **digital form** before you start the application process:

- ☐ **Curriculum vitae** In tabular form (we recommend [Europass](#))
(permitted file format: pdf)

Digital version/scan of the following documents:

- ☐ **Passport or ID Card:** Citizenship must be recognizable (permitted file format: pdf)
- ☐ **School leaving certificate:** all pages incl. stamp, signature, and date of issue (permitted file format: pdf)
- ☐ **Bachelor's certificate/diploma or a completed degree with equal academic value**
(permitted file format: pdf)
- ☐ **Transcript of Records** listing all completed courses with indication of credits (permitted file format: pdf)
- ☐ **If you have not graduated yet: latest Transcript of Records** listing all completed courses with indication of credits (permitted file format: pdf)

Please note:

- ▶ If you do **not have** an **Austrian national insurance number**, the online application tool will generate a replacement number during the application process.
- ▶ Please upload all required documents in the online application tool and make sure that all documents are **complete and legible**.
- ▶ For **educational documents issued abroad**, please refer to the [translation and legalization regulations](#). Please upload the document in the original language and the translation (permitted file format: pdf).
- ▶ The **deposit** is based solely on your citizenship. If you are citizen of a third country and are eligible for an exception to the cost regulation for tuition fees (see info at www.fh-wien.ac.at/en/study/application/program-costs/), please upload the proof (residence permit; permitted file format: pdf).